



CAREER OPPORTUNITY: FINANCIAL CONTROLLER

POSITION SUMMARY: The Financial Controller works closely with the Constantine Executive team and reports directly to Vancouver based CFO to manage and analyze project financials, provide detailed cost reports, and recommend cost saving measures. This is a full-time, year-round position supporting the Palmer Project, and is based in our Haines, Alaska or Vancouver, Canada office.

KEY RESPONSIBILITIES:

- Manage full cycle accounting operations for payroll, accounts payable, cash management, and tax reporting.
- Ensure accurate and timely preparation of Palmer Project accounting records, management accounts and financial statements.
- Prepare month-end and year-end closing processes including bank and account reconciliations.
- Report monthly and annual financial statements in accordance with GAAP and IFRS.
- Prepare year-end write-ups and documentation required for external audits.
- Monitor financial results and present regular cost reports to management, analyzing variances, identifying trends, and making recommendations for improvement.
- Establish and maintain internal accounting and financial control systems to manage financial risk and optimize project spending.
- Develop cost saving measures and process improvements in the interests of efficient capital conservation.
- Provide ad hoc financial analysis as needed to senior management to support strategic decision-making.
- Ensure project status, issues, and success are communicated to the project team, and all levels of management.
- Prepare forecasts, budgets, and project cashflow.
- Initiate transfer requests for funding.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in accounting, finance, or related field.
- Professional certification or designation preferred.
- 7 years of experience in accounting with full cycle experience is a plus.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Strong analytical and problem-solving skills with excellent attention to detail.
- Excellent communication and interpersonal skills.
- Advanced proficiency in Microsoft Excel, QuickBooks, and other accounting software.
- Excellent time management skills and ability to work with tight deadlines.
- Ability to work independently with minimal supervision.
- Proactive and collaborative attitude, committed to working in a team environment based on

respect, trust and accountability in pursuing shared goals.

- Mindset that factors personal safety, environmental protection, and community commitment into every decision and action.
- All new employees must pass a background check and possess a valid driver's license.

SCHEDULE: Work hours, schedule, and rotations to be discussed.

PAY RATE: We offer competitive wages based upon experience and qualifications.

LOCATION: This is an office-based position in our Haines or Vancouver office with remote flexibility. Regular travel to the project site may be required.

As an equal opportunity employer, Constantine celebrates diversity and is committed to creating an inclusive environment for all employees. All employment decisions are based on qualification, merit, and business need.

Qualified applicants interested in joining our dynamic team are encouraged to submit a cover letter and resume with **Financial Controller** in the subject line to:

careers@constantinemetals.com

Applicants may also deliver their documents in-person:

120 2nd Ave North, Haines, AK **OR** by mail: P.O. Box 315 | Haines, AK | 99827

While we thank all candidates for their interest, only those selected for an interview will be contacted.